



DATA COLLECTION AND INPUT FORM

Circle or enter response in boxed area only.
The required fields are displayed in **BOLD>**.

VALUATION DETAILS

1. POLICY / RECORD

2. EFFECTIVE DATE **3. EXPIRATION / INSPECTION DATE**

4. AGENCY OR AGENT **5. INSPECTED BY**

6. INSURED/OWNER

7. STREET ADDRESS

8. CITY

9. STATE **10. ZIP CODE or Canadian Postal Code**

BUILDING DETAILS

11. BUILDING NAME

12. STREET ADDRESS (enter only if different than property address above)

13. CITY

14. STATE **15. ZIP CODE or Canadian Postal Code**

16. SEPARATE INSURANCE EXCLUSION COSTS?
 Y N

17. INSURED AMOUNT **18. LAND VALUE**

19. CO-INSURANCE REQUIREMENT
 %

LOCATION ADJUSTMENTS
20. CLIMATE
 1 Warm 2 Moderate 3 Cold

21. COMMENTS

SECTION DETAILS

22. SECTION DESCRIPTION

BUILDING SUPERSTRUCTURE

23. GROSS FLOOR AREA enter the total area of all floors for this section
 square feet or square meters

24. GROSS PERIMETER enter the total perimeter of all floors for this section
 feet or meters

25. CONSTRUCTION QUALITY **26. YEAR BUILT**
 (1.0 economy - 3.0 superior)

27. ARCHITECTURAL FEES **28. OVERHEAD AND PROFIT**
 % %

29. OCCUPANCY CODE **30. PERCENTAGE*** **31. STORY HEIGHT**

* Percentage must total 100%

32. OCCUPANCY DESCRIPTION overrides standard description

33. CONSTRUCTION TYPE (entries must total 100%)
 % Frame
 % Masonry
 % Pre-Engineered Metal
 % Pole Frame
 % Structural Insulated Panel (SIP)

EXTERIOR

34. EXTERIOR WALL MATERIAL

A <input type="checkbox"/> % Brick, on masonry	P <input type="checkbox"/> % Native stone, on studs
B <input type="checkbox"/> % Brick, on SIP	Q <input type="checkbox"/> % Paint
C <input type="checkbox"/> % Brick, on studs	R <input type="checkbox"/> % Siding, cedar on girts
D <input type="checkbox"/> % Brick, solid	S <input type="checkbox"/> % Siding, cedar on studs
E <input type="checkbox"/> % Concrete block	T <input type="checkbox"/> % Siding, metal on girts
F <input type="checkbox"/> % Concrete, poured-in-place	U <input type="checkbox"/> % Siding, metal on studs
G <input type="checkbox"/> % Door, sliding	V <input type="checkbox"/> % Siding, wood on girts
H <input type="checkbox"/> % Door, walk-thru	W <input type="checkbox"/> % Structural insulated panels
I <input type="checkbox"/> % Drop curtain	X <input type="checkbox"/> % Siding, wood on studs
J <input type="checkbox"/> % Fiberglass panels, on girts	Y <input type="checkbox"/> % Stucco, on masonry
K <input type="checkbox"/> % Fiberglass panels, on studs	Z <input type="checkbox"/> % Stucco, on SIP
L <input type="checkbox"/> % Insulated sandwich panels	AA <input type="checkbox"/> % Stucco, on studs
M <input type="checkbox"/> % Native stone, on masonry	BB <input type="checkbox"/> % Wall vent, tilt open
N <input type="checkbox"/> % Native stone, on SIP	CC <input type="checkbox"/> % None
O <input type="checkbox"/> % Native stone, solid	

35. ROOF COVERING MATERIAL

A <input type="checkbox"/> % Architectural shingles	G <input type="checkbox"/> % Slate
B <input type="checkbox"/> % Asphalt shingles	H <input type="checkbox"/> % Steel
C <input type="checkbox"/> % Built-up, smooth	I <input type="checkbox"/> % Tile, concrete
D <input type="checkbox"/> % Built-up, tar and gravel or rock	J <input type="checkbox"/> % Wood, shakes or shingles
E <input type="checkbox"/> % Mineral fiber	K <input type="checkbox"/> % None
F <input type="checkbox"/> % Roof sheathing with felt	

36. ROOF PITCH

A <input type="checkbox"/> % Flat	C <input type="checkbox"/> % Gothic
B <input type="checkbox"/> % Gable	D <input type="checkbox"/> % Gambrel

INTERIOR

37. PERIMETER WALL INTERIOR FINISH

A <input type="checkbox"/> % Bulkhead	I <input type="checkbox"/> % Polyethylene board
B <input type="checkbox"/> % Drywall	J <input type="checkbox"/> % Bevel siding, cedar
C <input type="checkbox"/> % Insulation, R13	K <input type="checkbox"/> % Studs, wood or steel
D <input type="checkbox"/> % Insulation, R19	L <input type="checkbox"/> % Tile, ceramic
E <input type="checkbox"/> % Insulation, R24	M <input type="checkbox"/> % Wallpaper
F <input type="checkbox"/> % Paint	N <input type="checkbox"/> % Wood paneling
G <input type="checkbox"/> % Plywood, fiberglass faced	O <input type="checkbox"/> % None
H <input type="checkbox"/> % Plywood, texture 111	

38. TOTAL PARTITION WALLS Length of partitions on all floors
 feet or meters

